

February 4, 2008

## **ISRT Winter Telephone Meeting February 4, 2008**

In attendance: Patti Allen, Molly Arnzen, Larry Stoller, Candice Moore, Andrea Summers, Mike Gurr, Victor White, Casey Jackman

Meeting called to order at 7:20pm MST

**Chairman of the Board Report:** The bill for this teleconference meeting will be submitted for reimbursement. In regards to the ASRT Conference, motion made, seconded and passed that the current Chairman and President will be attending the ASRT Conference.

**President's Report:** We are required to file a form to the IRS to prove that we are a tax-exempt organization. An email was sent out to the district presidents requesting the information that is needed to fill out this form. It was recommended that, at least for the first year, we receive help filling this out by a tax specialist. This is the first year that the IRS is requiring this. Every year at tax time this form needs to be filed. The appropriate person should probably be the Treasurer. The President will write the policy and bring it to the Pre-Conference board meeting for approval. Motion was made, seconded and passed that the ISRT pay to have someone help prepare our 990 IRS forms this year.

The ASRT is requesting to submit a balance sheet as well as a letter from the Secretary of State stating that we are a tax-exempt organization in good standing. The President has requested this information from the Treasurer, as well as the Secretary of State.

The ARRT will be sending the representative this year to the ISRT Conference.

The President sent out a letter to the NW Conference stating that we will not host the conference and would like to see the disillusion of the NW Conference. This was discussed at the previous Fall Board Meeting.

**President Elect's Report:** It will be SEISRT's turn to host the ISRT Conference in 2009. The President-Elect will contact the appropriate person regarding this.

**Secretary's Report:** New information for the handbooks was handed out at the Fall Board Meeting. If there are any changes or corrections that need to be made, please email the Secretary and those corrections will be made and brought to the conference in April.

Motion made seconded and passed to approve the Fall Board Meeting minutes

**Treasurer/Membership Report:** None at this time.

The Treasurer/Membership officer has informed the Board that she would like to resign. She informed the Chairman that she will continue with her duties up to the April conference, but would like the ISRT to elect another member to take her place. The Nominating Committee has been notified and will be selecting a nominee for this position. It was asked if this could possibly be turned into two positions instead of one. With the demands for membership it was thought that one person could focus on mailings, and promoting membership, whereas a different position would be for the financial part of it. This will be discussed at the next meeting.

Membership was discussed and how we are going to contact the technologists in the state. Scattered doesn't seem to be read as much on the website as it could be. It was asked if we could have an electronic newsletter and email it to people. It was discussed ways to get everyone's email addresses. Possibly we could allow people to sign up for the newsletter on the website, or we could gather email addresses at the conference. It was also suggested that we send a notice out to all the RT's in the state asking them to register their information on the ISRT website.

**Historian Report:** The Historian Report was emailed to the Board for review. Motion made, seconded and passed to allow the Historian to receive the funds needed for the album.

**Scattered Radiation Report:** The next edition will be sent to the Website soon. Items will be included on the website regarding the Conference in April.

**Conference Report:** Conference will be on April 18<sup>th</sup> and 19<sup>th</sup> at Red Lion Hotel. 14 continuing education credits will be provided. More information will be added to the ISRT website. The Conference Chairman is looking for one more mammo speaker and one more ultrasound speaker.

It was recommended to get names and addresses from the membership officer in order to send conference info and brochures out to all the techs in the state. It was also suggested to send out a press release to the newspapers to announce the conference. As a non-profit organization we may be able to get free publicity to announce this.

It was asked about getting bigger name, nationally known speakers. It was suggested that we get corporate sponsorship to pay for this; the Conference Chairman will look into it. And, if we do, we will need to advertise more for this.

It was asked about inviting the general public to some of the speakers on certain topics as a way to promote our profession and to provide information on public health issues. The Conference Chairman will also look into this.

The Districts will be responsible for bringing items for door prizes.

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**Committee Reports:**

**Nomination Committee:** The President contacted the Nomination Committee. They are currently working on getting nominees for positions.

**Licensure Committee:** The Committee is supporting the CARE Bill as well as working on something local. They are hoping to get the word out to other RT's.

**RT in DC:** RT in DC will be March 9<sup>th</sup>–11<sup>th</sup>. Motion made, seconded and passed to send Mike Gurr and Larry Stoller as ISRT representatives to RT in DC in March of 2008.

Pre-Conference Board meeting will be on Thursday April 17<sup>th</sup> at 6:00pm PST

Post-Conference Board meeting tentatively scheduled for 9:00am on Sunday

Meeting adjourned at 8:35 pm MST

Submitted by Candice Moore BSRS, R.T. (R)(M)  
ISRT Secretary