

IDAHO SOCIETY OF RADIOLOGIC TECHNOLOGISTS BYLAWS

ARTICLE I

NAME

The name of this organization shall be the Idaho Society of Radiologic Technologists hereinafter referred to as the Society. The Society is affiliated with the American Society of Radiologic Technologists.

ARTICLE II

PURPOSE, POLICY, FUNCTIONS, DEFINITION

SECTION 1. PURPOSE

The purpose of this Society shall be to advance the professions of radiation and imaging disciplines and specialties; to maintain high standards of education, to enhance the quality of patient care; and to further the welfare and socioeconomics of radiologic technologists.

SECTION 2. POLICY

- A. The Society is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.
- B. The name of the Society or any of its Board of Directors or its staff, in their official capacities, shall not be used in connection with a corporate company for other than the regular functions of the Society.

SECTION 3. FUNCTIONS

Functions of the Society shall be:

- A. To provide a forum to transact Society business.
- B. To disseminate information pertinent to the profession.
- C. To promote high standards of education.
- D. To encourage scientific research.
- E. To encourage quality patient care.
- F. To establish and promote policies relevant to the profession.

SECTION 4. RADIOLOGIC TECHNOLOGIST DEFINED

Radiologic Technologist shall be the term used to define radiographer, nuclear medicine technologist, radiation therapist, sonographer and magnetic resonance technologist and shall be used to describe the areas of certification or licensure. Additional terms of description may be adopted by the Society to define new areas of certification or licensure.

SECTION 5. GOVERNANCE

The Society is a subsidiary organization of the American Society of Radiologic Technologists (ASRT).

ARTICLE III

MEMBERSHIP

SECTION 1. MEMBERSHIP

Membership in the Society shall be open to those individuals associated with the practice, education, or administration of radiation and imaging disciplines and specialties.

SECTION 2. CATEGORIES

The membership of this Society shall consist of voting and non-voting members.

- A. Voting members shall be those members who are certified by the American Registry of Radiologic Technologists or equivalent or hold an unrestricted license under state statute, or who are currently enrolled in an accredited Radiologic Technology Program. They shall have all rights, privileges and obligations of membership including the right to vote, debate, hold office and serve as a delegate in the ASRT House of Delegates.
- B. Non-voting members shall be those individuals who do not meet the qualifications as listed above and shall not hold office.

SECTION 3. MEMBERSHIP FOR NEW RADIOLOGIC TECHNOLOGISTS

Voting membership shall be given at no charge to all newly graduated technologists. This membership shall be for a period of one year and also be contingent on being a registered radiologic technologist.

SECTION 4. MEMBERSHIP DUES

- A. Dues of all members, established by the Board of Directors, shall be adopted by a two-thirds (2/3) vote of the voting membership who are present and voting at the annual conference.
- B. Any intent by the Board of Directors to change the dues shall be communicated to all members by publication in the Society newsletter, *Scattered Radiation*, a minimum of sixty days (60) prior to the annual conference.
- C. Dues shall be paid within sixty (60) days of the renewal date. The name of any member in arrears after sixty (60) days shall be deleted from membership.

SECTION 5. RESIGNATION

Any member shall have the right to resign by written communication to the ISRT office.

SECTION 6. REINSTATEMENT

A member who has resigned or whose membership has been deleted from the ISRT for other reasons may be reinstated only after filing a new application and paying the fees as a new member.

SECTION 7 CENSURE, REPRIMAND AND REMOVAL

Any member may be suspended or terminated for cause. Sufficient cause for each suspension or termination of membership shall be a violation of the Bylaws and any lawful rule or practice duly adopted by the Society or any other conduct prejudicial to the interests of the Society.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

ARTICLE IV

OFFICERS

SECTION 1. OFFICERS OF THE SOCIETY

The officers of this Society shall be President, President-Elect, Secretary and Treasurer/Membership Officer.

SECTION 2. TERMS OF OFFICE

- A. The Secretary shall serve for a term of one (1) year or until their successor has been elected.
- B. The Treasurer/Membership Officer shall serve a term of two (2) years or until their successor has been elected.
- C. The President-Elect shall serve for a term of one (1) year as President-Elect, one (1) year as President and one (1) year as Chairman of the Board.
- D. The terms shall begin at the close of each annual conference.

SECTION 3. QUALIFICATIONS

Qualifications for officers shall include:

- A. Must practice in the medical imaging or radiation therapy professions or health care. An officer who meets eligibility requirements at the time of nomination shall be permitted to complete the term, even though employment status changes.
- B. Shall show proof of continuing education.
- C. Must be a voting member of the ISRT and a voting member of the ASRT.
- D. Candidates for President-Elect shall meet the qualifications to serve as a delegate to the ASRT House of Delegates.

SECTION 4. GENERAL DUTIES OF OFFICERS

The officers of the Society shall carry out the policies and procedures established by the Board of Directors. They shall also conduct themselves in such a manner as to enhance the image of the profession and the Society.

A. President

- 1. Shall preserve order and decorum and perform all duties consistent with the office of President.
- 2. Shall be an ex-officio member of all committees except the Nominating Committee.
- 3. Shall preside at all annual business meetings.
- 4. Shall represent the Society as a delegate to the annual ASRT meeting,
- 5. In the absence of the Chairman, the President shall assume the duties of the Chairman of the Board of Directors.

B. President-Elect:

1. Shall become completely familiar with the duties and responsibilities of the office of President.
2. Shall assume the role of President in the absence of the President.
3. Shall perform all duties consistent with the office.

C. Secretary

1. Shall keep an accurate and permanent record of all Society meetings.
2. Shall maintain copies of all official correspondence.
3. Shall perform all duties consistent with the office.

D. Treasurer/Membership Officer

1. Shall perform all duties consistent with the office.
2. Shall keep a true record of the financial activities of the Society.
3. Shall disperse Society funds only as directed by the Board of Directors.
4. Shall arrange for an annual audit of the Society financial records and submit it to the Board of Directors prior to the annual meeting.
5. Shall prepare an annual budget.
6. Shall collect dues, send renewal notices, and deposit monies as directed by the Board of Directors.
7. Shall maintain an up-to-date list of all Society members.

SECTION 5. VACANCIES

- A. A vacancy in the office of President shall be filled by the President-Elect.
- B. A vacancy in the office of President-Elect, Secretary, or Treasurer/Membership Officer shall be filled by appointment, agreed upon by a majority of the remaining members of the Board of Directors.

SECTION 6. CENSURE, REPRIMAND, REMOVAL

Any Officer may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against an Officer.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Officer at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Officer shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand, or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

ARTICLE V

BOARD OF DIRECTORS

SECTION 1. COMPOSITION

The Board of Directors shall be composed of the President, President-Elect, Secretary, Treasurer/Membership Officer, Conference Committee Chairman, and the immediate past President who shall serve as Chairman of the Board of Directors.

Any existing Affiliate Subordinate Organizations will appoint/elect an affiliate subordinate member as a delegate to the Board of Directors

All board members shall be voting members of the Society and the ASRT.

SECTION 2. DUTIES OF THE BOARD OF DIRECTORS

- A. The Board of Directors shall be vested with the responsibility of the management of the business of the corporation.
- B. Control all funds and property owned by the Society.
- C. Make all policy decisions.
- D. Approve or disapprove recommendations, reports, actions or resolutions placed before the Board of Directors by members of the Society or committees. The Board of Directors may refer any resolution to a standing or special committee or may modify such proposal.
- E. Give direction concerning the decisions of the Board of Directors to the President who shall then be required to take action and report on the progress at the next meeting of the Board of Directors.
- F. To be active partners in all aspects of the annual conference.
- G. Appoint or nominate representatives to external organizations.
- H. Fill vacancies of elected offices by appointment.
- I. Remove officers who are not fulfilling their responsibilities.
- J. Fulfill requirements of ASRT regarding annual renewal, including documentation of corporate existence and proof of current IRS tax-exemption status and documentation of appropriate tax returns being filed with the IRS in the prior year.

SECTION 3. DUTIES OF THE CHAIRMAN OF THE BOARD OF DIRECTORS

- A. Preside over all Board of Directors meetings.
- B. Prepare the agenda for the Board of Directors meetings.
- C. Receive all committee reports and recommendations.
- D. Disseminate the committee agenda and committee report/recommendations to the Board of Directors thirty (30) days prior to the next Board meeting.
- E. Serve as delegate to ASRT.

SECTION 4. MEETINGS

- A. The Board of Directors will meet four (4) times each year including a pre and post annual conference Board meeting.
- B. Other meetings, if necessary may be called by the Chairman of the Board of Directors or a majority of the Board of Directors. The Chairman of the Board is responsible to designate the time and place of such special meetings. Members of the Board of directors shall be notified fifteen (15) days in advance of such meetings.
- C. Members may attend meetings of the Board of Directors but only members of the Board of Directors may vote.

SECTION 5. VOTING

- A. A majority of the Board of Directors' members shall constitute a quorum for all Board meetings.
- B. Each member of the Board of Directors shall have one vote and there shall be no proxy voting.

SECTION 6. CENSURE, REPRIMAND AND REMOVAL

Any Board member may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A. If the board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of directors at which the charges shall be considered.
- D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

ARTICLE VI

AFFILIATE SUBORDINATE ORGANIZATIONS

SECTION 1. CHARTERS

- A. The Society may grant affiliate charters to designated districts of the state of Idaho and to any medical imaging discipline or specialty including radiation therapy.
- B. The number of Affiliate Subordinates and their boundaries shall be determined by the Board of Directors.

SECTION 2. TERMINATION OF AFFILIATION

An affiliate subordinate agreement may be terminated by the Board of Directors.

SECTION 3. OFFICERS

- A. All officers in an Affiliate Subordinate shall hold membership in the Society; shall be free of any pecuniary obligations on the books to the Society and; shall hold a current license under state statutes, if required by law.
- B. A President, Vice President and a Secretary/Treasurer shall be elected by the membership of each Affiliate Subordinate. The office of Secretary/Treasurer may be divided into two (2) offices. The office of President-Elect may be established.
- C. All officers shall serve for one (1) year or until their successors have been appointed or elected and assumed office. They shall surrender to their successor all records belonging to the Affiliate Subordinate.
- D. The Affiliate Subordinate shall establish by majority vote at a regular meeting such voting procedures as best meets the needs of the Affiliate Subordinate and are applicable to the business being conducted.

SECTION 4. RESPONSIBILITIES OF AFFILIATE SUBORDINATES

- A. Each Affiliate Subordinate Organization will appoint/elect an affiliate subordinate member with Society (ISRT) voting membership as a delegate to the Board of Directors.
- B. Each Affiliate Subordinate shall remain in compliance with the ASRT affiliate subordinate compliance procedure.

SECTION 5. AFFILIATE SUBORDINATE TREASURY

- A. The Affiliate Subordinate shall have control over its treasury. Disbursements from the Affiliate Subordinate treasury shall be made upon the authority of a majority of the Affiliate Subordinate's officers.
- B. In the event of the dissolution of the Affiliate Subordinate, all assets remaining after payment of all indebtedness of the Affiliate Subordinate shall be returned to the Society general fund.

SECTION 6. AFFILIATE SUBORDINATE BOARD OF DIRECTORS

An Affiliate Subordinate Board of Directors may be established by a vote of the Affiliate Subordinate membership. Its composition and duties shall be consistent with, but not necessarily identical to those specified in these bylaws.

SECTION 7. AFFILIATE SUBORDINATE COMMITTEES

The Affiliate Subordinate President may appoint committees as are necessary to promote the activities of the Affiliate Subordinate.

SECTION 8. INDEMNIFICATION

The Society shall not be responsible for any debts, actions, or statements made by, or in behalf of, any Affiliate Subordinate.

ARTICLE VII

SOCIETY DELEGATES TO THE ASRT HOUSE OF DELEGATES

SECTION 1. DELEGATES

- A. Two Society delegates and one alternate delegate shall be appointed by the Society.
- B. The President and the Chairman of the Board of Directors shall represent the Society at the American Society of Radiologic Technologists House of Delegates.
- C. The Society shall submit to ASRT the names of the society delegates and alternate delegate by the last business day of January or the Society delegate positions shall remain open until after the ASRT House of Delegates' meeting.

SECTION 2. QUALIFICATIONS

- A. A delegate shall show proof of continuing education.
- B. A delegate shall be a voting member of the ASRT and the Society for two (2) years immediately preceding nomination.
- C. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the Society.
- D. A delegate shall practice in the medical imaging or radiation therapy professions or health care.
- E. A delegate may serve concurrently on the board of any national medical imaging or radiation therapy certification or national accreditation agency.
- F. A delegate shall have the time and availability for necessary travel to represent the ASRT.

SECTION 3. RESPONSIBILITIES

- A. Society delegates shall attend the ASRT House of Delegates' meeting and all meetings required of delegates.
- B. Respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.
- C. Disseminate information to the Society.

SECTION 4. ABSENCE

An absence exists when an appointed Society delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the Society delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference, as soon as possible. The alternate delegate shall be seated for the meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.

SECTION 5. VACANCIES

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

SECTION 6. CENSURE, REPRIMAND AND REMOVAL

Any Society delegate may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the Society. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges to be sufficient, the person charges shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.

ARTICLE VIII

ELECTIONS

SECTION 1. NOMINATING COMMITTEE

- A. After the election of officers at the annual business meeting, three active Society members shall be elected by the voting membership. These three persons shall constitute the Nominating Committee for the next annual meeting.
- B. The Nominating Committee shall select the chairperson. If no chairperson is selected, the President-Elect shall appoint a chairperson from the members of the committee.
- C. The Nominating Committee shall be familiar with the qualifications for all ISRT offices and shall make sure that all candidates meet those qualifications.
- D. Nominations may be submitted by any ISRT voting member to the Nominating Committee. Nominations will also be accepted from the floor during the annual conference business meeting.
- E. The Nominating Committee shall conduct the election of officers, tally the ballots, and announce the results to the business meeting participants.

SECTION 2. OFFICES

The President-Elect, Secretary and Treasurer/Membership officer shall be elected at the annual meeting of the Society by plurality vote.

SECTION 3. ELECTION AND NOTIFICATION

- A. The election shall be made by ballot, unless there is a single candidate for office, in which case the election may be *viva voce*.
- B. In case of a tie vote, the election shall be decided by lot.
- C. Election results shall be announced to the membership at the annual business meeting.
- D. The newly elected officers and candidates are notified of election results when the results are reported to the membership.
- E. The newly elected officers shall be installed into office at the annual meeting under the direction of the Board of Directors.

ARTICLE IX

ANNUAL MEETINGS

- A. The Society shall conduct a meeting each year.
- B. At the business meeting, the membership will accept or reject bids for the annual meeting. All bids will be presented for two years in advance.
- C. A parliamentarian, if desired, will be selected by the Chairman of the Board.
- D. A quorum shall consist of at least thirty (30) percent of the voting members of the Society registered at the annual meeting.

ARTICLE X

COMMITTEES

- A. The Board of Directors shall establish committees, as deemed necessary, to aid the ISRT in carrying on its activities.
- B. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.
- C. The President shall appoint the members of the committees unless in conflict with other sections of the bylaws.
- D. A vacancy in any committee shall be filled by appointment by the President.
- E. The Board of Directors shall determine the duties of all standing committees.

ARTICLE XI

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised*, shall govern the Society in all cases in which they are applicable and in which they are consistent with these bylaws.

ARTICLE XII

AMENDMENTS

- A. These bylaws may be amended or repealed by a two-thirds (2/3) vote of the voting members of the Society in attendance at an annual business meeting.
- B. Notice of proposed bylaw amendment shall be provided to members, by publication in *Scattered Radiation*, at least sixty (60) days prior to the annual conference.

ARTICLE XIII

INDEMNIFICATION

To the greatest extent of the laws of Idaho, every officer, director, employee or delegate of the Society shall be indemnified by the Society against all expenses and liabilities, including attorney's fees, in connection with any threatened, pending, or completed proceeding in which the above-named individual is involved by reason of being or having been an officer, director, employee or delegate of the Society if the above named individual acted in good faith and in a manner reasonably believed to be not opposed to the best interests of the Society. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, employee or delegate may be entitled.

ARTICLE XIV

SCATTERED RADIATION

Scattered Radiation shall be the official publication of the Society.

ARTICLE XV

DISSOLUTION

In the event of dissolution or final liquidation of the Society, all of the assets remaining after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations or other organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the Society, as designated by the Board of Directors.